



QUICK REFERENCE GUIDE

Website and Helpful Links

Homepage

www.TheMoneySource.com

Registration/Delivery/Pricing/Locks/Lock Extensions:

Access KISS at

<https://Correspondent.TheMoneySource.com/>

CORRESPONDENT FEES

Administrative Fee \$319

Tax Service Fee \$80

Fraud Prevention Tool \$20

(If not included with file submission)

Flood Life-of-Loan \$15

(If not ServiceLink or CoreLogic Flood Cert)

Fees are non-cumulative.

FILE SUBMISSIONS

All loans must be delivered via [KISS](#). You may reference TMS's [How to Navigate](#) KISS tutorial for step-by-step instructions. Please note that full/complete packages are required for review. You may reference our Stacking Order for more details. Upload complete packages through KISS at

<https://Correspondent.TheMoneySource.com/>.

UPLOADING CONDITIONS/SUSPENSE ITEMS

All suspense items should be uploaded through KISS at <https://Correspondent.TheMoneySource.com/>.

Select "Upload Conditions" under the "Options" field.

ADDRESSES

Goodbye Letter/First Payment Letter:

Allied First Bank, sb dba Servbank

3138 E Elwood Street

Phoenix, AZ 85034

Trailing Docs:

First American Mortgage Solutions

C/O The Money Source Inc.

1795 International Way

Idaho Falls, ID 83402

Original Note/Collateral Package:

The Money Source Inc.

Attn: Correspondent Lending

1800 Walt Whitman Road

Suite 130

Melville, NY 11747

Mortgagee Clause

Servbank

ISAOA / ATIMA

P.O. Box 1194

Springfield, OH 45501-1194

Note/Allonge Endorsement: Pay to the order of The Money Source Inc.

Questions on Files in Process:

Support@TheMoneySource.com

Scenarios/UW Questions:

Scenarios@TheMoneySource.com

Secondary Desk:

Secondary@TheMoneySource.com

BidTapes@TheMoneySource.com

Trailing Docs:

RecordsRetention@TheMoneySource.com

Post-Purchase Adjustments

Correspondents may request Purchase Advice Reconciliation at any time within 30 calendar days of the loan purchase date. Questions pertaining to post-purchase adjustments should be directed to the assigned Liaison via email.